



Provider Bulletin

New Hampshire Medicaid

May 7, 2021

Authorization and Orders for Medicaid to Schools

Qualifying medical services delivered in the school setting can be billed to Medicaid so long as all billing requirements are met.

The IEP team must recommend health-related services in an IEP or 504 plan or Health Care plan. Medical orders are necessary for medical services included in the child's plan.

Orders must:

- Include a medical diagnosis and description to verify medical necessity.
- Describe the actual service needed.
- Be signed and dated by a physician, advanced practice registered nurse, physician assistant, or other licensed practitioner. *Please consult the guidance issued by the Office of Professional Licensure and Certification for specific information regarding scope of practice and authority to order services.*
- Have a date span of no more than one year. If there is no date span, or the date span extends beyond one year, the orders are effective for one year from the date of the signature. To be clear, the date span or date of signature must be on the order itself.
- Be in place before services are billed.

Orders must encompass the date of service in order for that service to be billed to Medicaid.

Example:

The IEP team finalizes the IEP and obtains parental signatures and consents on August 1, 2020. The services included in the IEP require a signature from a physician/ advanced practice registered nurse/ physician assistant.

- A physician reviews the IEP and signs an order on August 10, 2020. The order states that services are authorized from August 1, 2020 through August 1, 2021.



Provider Bulletin

New Hampshire Medicaid

- The school may submit a bill on or after August 10, 2020 for services delivered with a date of service from August 1, 2020 through August 1, 2021.
- A physician reviews the IEP and signs an order on August 10, 2020. The order does not have a date span, just the date it is signed.
 - The order is valid from August 10, 2020 through August 10, 2021.
 - The school may submit a claims on or after August 10, 2020 for services delivered with a date of service on or after August 10, 2020.